



TECHNICAL CIRCULAR No. 154 of 27th October 2013

To:	All Surveyors/Auditors
Applicable to flag:	All Flags
Subject:	Port State Control Surveys
Reference	Port State Control

PSC Surveys

When a CONARINA surveyor receives notification that a CONARINA classed vessel has been boarded by a port state authority and deficiencies were found, the following procedures shall be followed:

The attending Surveyor shall provide full cooperation to the Port State Control Authorities by liaison with them to ensure that CONARINA surveyors and/or, as applicable, auditors are called in as appropriate when deficiencies related to class and statutory matters (where CONARINA has issued the certificates) are found.

-Vessels having two Port State Detentions within any 12 month period

CONARINA Head Office to refer to vessel history to determine if the vessel is being attended for a second Port State Detention within a 12 month period prior to attending the vessel.

A Surveyor designated by the CONARINA must attend vessel to determine overall condition of vessel and any further action that may be required.

Unscheduled Inspection will be carried out within three months of Port/Flag State action.

-Vessels having three Port State Detentions within any 12 month period

CONARINA Head Office to refer to vessel history to determine if the vessel is being attended for a third Port State Detention within a 12 month period prior to attending the vessel.

The Surveyor must attend vessel to determine overall condition of vessel and any further action that may be required.

The surveyor is encouraged to immediately fax a "Preliminary, Port State Inspection

Customer Service Center

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Technical Head Office

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Report along with the Port State Inspector's Deficiency List, if available, to CONARINA Head Office. When the Divisional Assistant Chief Surveyor receives a copy of the fax, the Assistant Chief Surveyor or his designee will do a preliminary assessment. The Surveyor will do a full investigation as to why the deficiency occurred. The final assessment of the vessel's deficiencies will be completed by the attending Surveyor. The assigned surveyor should review, prior to attendance, the vessel's Flag Administration's specific instructions to confirm the Flag specific requirements for surveys and forms to be completed for Port State Detentions. The Surveyor, when attending, should verify with the Master if there have been any previous Port State detentions within the past 2 years. If there have been, the Surveyor should determine what the deficiencies were, take them into consideration when carrying out the survey and is authorized to expand the scope of the survey to identify and rectify these and other deficient conditions. The vessel's owner representative and/or Captain are to be advised that the surveys are being expanded and will be reported upon as part the Port State Control report. The extent of the expansion of the survey should be on a case-by-case basis equivalent to an Annual Survey depending on the severity of the conditions noted. Surveyors may also become aware of evidence of possible failures of the Shipboard Safety Management System through a situation observed during attendance on board following a port state control detention arising from purely technical deficiencies or notification of a port state control detention where possible safety management system failures are cited in the Port State Control report as having led, wholly or in part, to the detention.

As a means to evaluate and further implement procedures for continuous improvement as necessary, the attending surveyors should take a minimum of ten pictures of the major discrepancies related to the Class/Statutory issues which caused the detention. If the scope of the survey is expanded, further pictures should be taken and forwarded to CONARINA Head Office. The corresponding report is to be referenced in the email to CONARINA Head Office.

Upon completion of attendance, the Surveyor shall fax (e-mail) a final copy of "Port State Inspection Report", and if applicable, along with the Port State Inspector's Deficiency List, if not previously available, or if the list has been amended, to CONARINA Head Office.

Necessary action might be requiring an audit of the vessel or shore side offices.

In reporting on Port State Interventions and/or Detentions the following grading applies:

- Grade 1: Possibly CONARINA Surveyor's fault
- Grade 2: Could be Owner or CONARINA Surveyor's fault
- Grade 3: Owner's fault, or other reason

CONARINA Head Office will conduct the review of the PSC intervention or detention report. If it is determined that there are no grounds for appeal of a class responsible detention, then the detention must be graded as 1. Otherwise after successful appeal

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or where PSC denies the appeal but CONARINA is of the opinion, based on the evidence of the case, that the Surveyor was not at fault, and then these detentions may be graded 2 or 3. If the PSC intervention or detention is considered to be a Grade 1 or Grade 2 then the CONARINA Head Office will recommend appropriate action to be taken against the surveyor.

CONARINA Head Office to indicate what actions have been taken as a result of the port state detention investigation. Actions that may be taken include:

- 1.) Development of a case study for use in surveyor training classes.
- 2.) Revision to survey procedures or process instructions
- 3.) Other actions as deemed appropriate based on findings from the port state investigation which include proposed Rule Changes, etc.

When required by the agreement with the Flag State, notification and a copy of the Surveyor's report shall also be sent to the Flag Administration immediately after the survey is finished, the report shall be forwarded through the CONARINA Head Office.

NOTE: We expect the Surveyor to use good judgment on this type of survey. If the item is alleged to be faulty and the Surveyor feels it is satisfactory, the Surveyor should so advise the owner. If there are items that are clearly deficient and affect the vessel's class or CONARINA issued statutory certificates, the Surveyor should recommend repairs. Surveyors should also confine their surveys to items clearly related to class or statutory certificates that CONARINA has issued.

REFERENCES:

- CONARINA procedures

ATTACHMENTS: No.

Kindest Regards,

Cosmin Bozenovici
Naval Architect – Conarina Technical Head Office

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